



# RANGE GUIDELINES

Rules & policies to be followed while at Facility

4040 Howells Mill Rd  
Ona, West Virginia 25545

**1. All Federal, State and Local firearm laws MUST be obeyed.**

- ALL Shooters MUST be US Citizens or permanent residents with accompanying Valid Driver's License or Photo ID or Green Card.
  - Visitors from outside of the country may participate and shoot on the range if one of the following criteria is met:
    - I. Visitor has a valid and current hunting license in accordance with Federal law requirements or
    - II. Visitor is an approved member of the Visa Waiver Program and can provide proof of their status in the program (passport with Visa Waiver stamp or approval email/letter from the Visa Waiver Program).
2. In an effort to maintain a safe environment, Range Master and Range Staff (Range Safety Officer) must be obeyed at all times.
  3. Range Master and Range Staff (RSO) have the right to inspect all firearms, ammunition and equipment.
  4. Everyone must follow the Four Basic Rules of Firearm Safety at ALL times:
    - 1) **Treat ALL guns as if they are loaded**
    - 2) **Never point a gun at anything you are not willing to shoot or destroy**
    - 3) **Keep your finger straight and off the trigger until your sights are on the target and you are ready to shoot**
    - 4) **Be sure of your target, your foreground and what is in front and beyond your target**
  5. All handling – including loading and unloading of firearms – is limited to your assigned shooting area on the bench or table provided.
  6. All firearms MUST be pointed downrange at all times.
  7. All firearms must be cleared and breech open with removed from the firing line.
  8. Shooters must put on eye and hearing (“eyes and ears”) protection prior to entering the shooting range and keep it on until they exit.
  9. If any problem should occur with your firearm while on the firing line, leave the jammed or malfunctioning firearm pointed downrange on the table/bench/ground, and immediately contact the RSO.
  10. No drawing from a holster and firing without prior approval from the RSO. No shooting at objects on the floor, ground, walls, perimeter, or range equipment. Shooters are responsible for any and all damage to our range that comes from reckless, negligent or careless shooting.
  11. Cross line firing or cross range firing is strictly prohibited. Shoot only at your own target within your designated lane at all times.
  12. No one is allowed to be forward of the firing line at any time, under any circumstances.
  13. Be sure you are using correct ammo for your gun at all times. Only factory produced ammo is allowed to be used on the range. Hand or privately loaded ammo, tracer, explosive or armor piercing ammunition is strictly prohibited. Shotguns are allowed with slugs or buckshot only.
  14. All brass, once fired, is considered “lost brass”. Shooters may only collect their personal fired brass as long as they do not disrupt the shooters around them or create a safety hazard.
  15. No food is permitted on the shooting range. Approved, closed lid beverages, such as bottles with a screw cap, are permitted on the range.
  16. No one will be permitted on the range if they are under the influence of alcohol, drugs or any other intoxicating substances.
  17. Shooters under the age of eighteen (18) MUST be accompanied and supervised by a parent or legal guardian at all times.
  18. If you intend to do bodily harm to yourself or others you are not permitted on the range at any time.
  19. Only one loaded firearm is permitted at a single time. No other gun handling is allowed behind the firing line.
  20. No open toed shoes are allowed on the range.
  21. Always be courteous and aware of other shooters around you on the range.
  22. Immediately notify the RSO of any unsafe practices on the range.
  23. All Class III firearms must be checked in at the Range Counter without the federal stamp.
  24. No Black Powder firearms are allowed.
  25. Absolutely no firearm handling or cleaning in the parking lot or seating or retail areas.
  26. You must have at least two (2) person(s) in your group or possession of personal firearm to participate in ETC's Firearm Rental Program.
  27. Firearms brought onto the property must be unloaded and in a secure case, range bag or holster prior to entering the facility. Magazines should be unloaded prior to range check-in.
  28. It is the shooters responsibility to understand how to operate the firearm safely and ensure that it is in proper working order, as well as understanding all the safety features prior to shooting.
  29. All rental firearms must use range ammunition purchased from ETC.
  30. Upon the “CEASE FIRE” command from the RSO, all shooters must immediately stop shooting, put down their firearm faced towards the target (down range), and step back from the firing line. Shooters may return to the firing line only after the “ALL CLEAR” signal has been given.
  31. Never pass a loaded firearm to another person. Place unloaded firearms on the bench, table or ground, in your firing station or area and allow the next person to pick it up and then load it. All firearms must be unloaded (with the breech or cylinder open) in order to move to another shooting/firing area.
  32. All shooting should be in a safe and controlled manner. ETC does not permit “dual wielding” or “two gun shooting” at any time.
  33. Only authorized targets may be used and are subject to the RSO approval. The RSO reserves the right to prohibit any target that is deemed offensive, inappropriate or unsafe in their sole opinion and discretion.
  34. Expectant mothers are not permitted on the range at any time.
  35. Always check with the RSO if you are unsure if your firearm or ammunition is permitted. The RSO reserves the exclusive right to prohibit any incomplete firearm (rifles and handguns without complete sights, firearms with missing or broken parts, etc.) that is deemed unsafe or potentially unsafe.
  36. ETC reserves the right to eject or refuse service to anyone who inappropriately handles a firearm or would potentially endanger the safety of other guests, patrons or staff.
  37. Please ask the RSO or Staff for clarification if you have any questions on the Range Guidelines or Rules & Regulations.

**By signing below I confirm that I have read, understand and agree to abide by all Range Rules and commands by RSO.**

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Participant Signature

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Date